

RAE ASSOCIATION (VIC) INC.

Reg No. A0046126U

MINUTES of 15th ANNUAL GENERAL MEETING

Date of Meeting: 09th April 2019 at Dublin Road, Ringwood East, Vic.

Opening: The President declared the meeting open at 1505 hours.

1. Attendance:

Chair: Willem (Bill) van Ree.

Present: List attached at Annex A (22 members present and 8 Committee)

Apologies: List attached at Annex B. (16 members)

Guests: Nil

Proxies Held: Twenty-Nine (29) – Resolutions 8.1 (29); 9.1 (29); 9.2 (29), 9.3 (29)

Voting: To pass Special Resolutions – 23 people must vote in favour (75.0%) – no Special Resolutions to be passed

2. Vale: Minutes silence for our fallen comrades listed at Annex C

2.1. Ode President, Willem van Ree

3. Minutes of Previous Annual General Meeting

Minutes of AGM 10th April 2018 to be approved as read

Moved Kevin Moss, seconded David Stevenson that the minutes Annual General Meeting of the Association of the 10th April 2018 be accepted.

Carried by show of hands (Unanimous)

4. Business out of the Minutes

Nil - The President invited any members with a concern from the previous minutes to provide details so that the concern can be addressed.

5. Reports

5.1. President's Report (Annex D)

The President welcomed members to the meeting and thanked the Colonel Bruce Murray, AM (Ret'd), Colonel Commandant Southern Region for attending also to the RSM 22 ER for the Regiments support and use of facilities for this meeting

The President delivered his report outlining the activities focused on the achievement of the Association's stated purposes.

Bill paid particular thanks to the two retiring committee members in Ted Boltong (Vice-President) and Peter Washusen (committee) for their personal contribution and efforts over the last few years – both will be missed.

Bill also gave thanks to each committee member for their work and contribution.

5.2. Secretary's Report (Annex E)

The Secretary thanked everyone for their presence and for their support and attending today's meeting. He emphasised the need to build on the membership and the obvious reasons for this focus. For mention was SGT David Kelly-Grimshaw who was the only uniformed member in attendance and Roger Seddon our newest member. Jim also mentioned a couple of the activities such as the Muster.

Jim mentioned that he has recently encountered computer problems and that in future members will start to see more and more emails coming with the RAE Association heading .

As at the date of this report there are 344 members.

5.3. Curator's Report – (Annex F)

A written copy of Mel Constable's report has been provided to all those in attendance – Mel invited questions but mentioned the Sydney excursion and that people can still join into this.

5.4. Treasurer's Report (Annex G)

A copy of the Treasurer's Report has been provided to all those in attendance.

Duncan gave an overview of the financial result to 31st December 2018 which showed a net profit of approximately \$650.00. Balance Sheet remains healthy at \$29,466.00. Special mention was made of Jock Howatt for his contribution through merchandise sales.

Duncan invited questions concerning the financial statements.

Duncan then went onto talk about the Auditors Report which provided a very good account of the Association's management of the finances.

5.5. Auditor's Report

The Auditor's report was tabled. The Treasurer advised that:

The financial statements had been certified by a CPA Accountant

The report covers both financial and administrative matters. There were no significant issues raised.

The Treasurer's Report and Audit were tabled together and considered as one item for voting purposes

Before being asked to vote, the Secretary reminded all members that they have been provided with copies of the reports and the Schedule 1 from Consumer Affairs will be signed by the President and Secretary reflecting the presentation of the accounts.

Proposed resolution: “that the reports by the Association Officers and by the Auditor and the financial statements for the period 01st January 2018 – 31st December 2018 be received and adopted.”

Moved Andrew Mott, seconded David Stevenson that the reports be received and adopted.

Carried unanimously by show of hands

6. Ordinary Members of Committee: (Constitution – Division 3 (53 (1) – Page 19)

Proposed resolution “That the number of ordinary members of Committee for 2019 – 2020 be five (5) members.”

Moved Peter Washusen, seconded Ray Stewart that the Ordinary Members of the Committee remain at five (5).

Carried unanimously by show of hands

7. Election of Officers and Ordinary Members of Committee.

At this point the President declared all positions vacant and removed himself from the role and invited Colonel Bruce Murray to assume the position of President for the election of officer bearers.

Under the model rules, a person can self-nominate and there is no requirement for a seconder.

On assuming the role, Bruce Murray gave special thanks to the retiring committee and thanked them for their tireless work particularly with events such as the Muster, Anzac Day & other activities. Bruce said he was proud of the Association's efforts particularly in Victoria.

7.1. The chairman called for nominations for the position of: President.

Bill van Ree has provided a written nomination for the position of President.

There was no other nomination, and Bill was declared elected.

Bruce invited Bill to resume his role of President and conduct the election of Office Bearers.

7.2. The chairman called for nominations for the position of: Vice President.

Don Hughes has provided a written nomination for the position of Vice President.

There was no other nomination, and Don was declared elected (retiring Ted Boltong)

7.3. The chairman called for nominations for the position of: Secretary.

Jim Davis has provided a written nomination for the position of Secretary.

There was no other nomination, and Jim was declared elected.

7.4. The chairman called for nominations for the position of: Treasurer.

Duncan Howarth provided a written nomination for the position of Treasurer.

There was no other nomination, and Duncan was declared elected.

7.5. The chairman called for nominations for the five (5) positions of Ordinary Member.

Written nominations have been received from Margaret Handte, Mel Constable, Eric Howatt, Michael Potts and Graeme Lambert (retiring Peter Washusen)

There were no other nominations, and all were duly elected.

8. Resolutions

8.1. Annual Subscriptions Proposed Resolution (Annex H)

In accordance with the Constitution of the RAE Association (Vic) Inc. (Division 1 – Sub rule 12) I propose that the annual membership Subscriptions for the year 2020 should be as follows:

Ordinary membership (Division 1, Sub rule 12 (1) (a))

That the annual fee for ordinary membership increase by \$5.00 to \$25.00 with the subscription to include electronic copies (Email) editions of Sapper Summit or if no email communication is available a hard copy be posted at no extra cost.

Concessional Life Membership (Division 1 – Sub rule 12 (6))

For a member who reaches the age of 65 years (prior to the first of January of the membership year) they may elect to pay a one-off subscription equal to ten (10) times the Ordinary membership rate. That is 10 times \$25.00 which is \$250.00. This subscription will include electronic copies (Email) editions of Sapper Summit.

Annual subscription payment date (Division 1, Sub rule 12 (1) (b))

Payment date for subscriptions will be 1st January 2020

Financial year

Subscription will cover the financial year 1st January 2020 – 31st December 2020.

Moved Duncan Howarth, seconded David Stevenson that the annual subscriptions, payment date and financial year be accepted as presented.

Carried unanimously by show of hands

9. Ordinary Business

9.1. Endorsement of committee decisions relating to forecasts and standing procedures.

Proposed Resolution “that the Meeting endorse the CoM decisions of the 11th December 2018 meeting relating to the annual budget forecasts, financial delegation, Sapper Summit price and complimentary copies” (Refer to Annex H to these Minutes.)

Moved by Duncan Howarth, seconded Tony Jackson that this motion be accepted as tabled.

Carried unanimously by show of hands

9.2. Honorarium

Proposed resolution: “That an honorarium of \$500.00 be available to be allocated between President and Secretary for the 2019-2020 year. The Committee to decide on the actual split-up”.

Moved by Mel Constable, seconded Kevin Moss that this motion accepted as tabled be accepted.

Carried unanimously by show of hands

9.3. Appointment of Auditor 2018

Current Auditor has confirmed availability to continue providing the service as Auditor for 2019 (for the period 01st January 2019 – 31st December 2019)

Moved by Duncan Howarth, seconded Jeff Brumhead that this motion is accepted as tabled.

Carried unanimously by show of hands

10. General Business

10.1. Adoption of Association Mascot

A member of the Association, Don Hughes has an Assistance Dog, “Zeus”. In recognition of Zeus’ support to Don’s outstanding contribution to the Association it proposed that Zeus be adopted as the Association Mascot from 09th April 2019 until the next AGM in 2020

Moved by Bill van Ree, seconded Jim Davis that the RAE Association adopt Zeus from 09th April 2019 until the next AGM as the Mascot of the Association.

Don spoke on behalf of Zeus and expressed his appreciation for this opportunity and enjoys representing the Association. Don also mentioned Zeus had tackled a large snake and won.

Carried unanimously by show of hands

10.2.Appointment of an Association Padre

During the year Bill approached Padre John Raike (a member of the Association) seeking his acceptance to the position of Honorary Padre for the Association – Padre Raike accepted this appointment which will be reviewed in line with the Patrons appointment term.

11. Non-Agenda Item

11.1.Major Creek Annual Reunion 2019

David Stevenson raised this for information only – it is an annual event held at Nagambie and this year it will be on the weekend of 17th – 19th May 2019

11.2.Bank Signatories

The Constitution (Part 48 (d) on Page 17 outlines that:

Treasurer’s duties – we require two signatories jointly on all cheques and internet transfers.

As indicated the two joint authorised signatories to sign cheques or approve internet transfers will be President, Vice President, Secretary and Treasurer.

12. Date of Next Meeting

Date, location and timings to be advised (most likely Tuesday 07th April 2020 due to Easter)

13. Closure

The President declared the meeting closed at 1555 hours.

(Original Signed)

J.H. (Jim) Davis
Secretary
April 2019

(Original Signed)

Bill Van Ree
President
April 2019

Annex A Attendance - Members Present

Annex B Apologies.

Annex C Vale

Annex D President’s Report

Annex E Secretary’s Report

Annex F Curator’s Report

Annex G Treasurer’s Report and Statement

Annex G Auditors Report

Annex H Resolutions

Annex I Class photo – Committee 2019/2020

Distribution:

LTCOL Bill van Ree
T.H. Boltong
J.H. Davis
Duncan Howarth

Eric (Jock) Howatt
Mel Constable
Peter Washusen
Margaret Handte
MAJ Graeme Lambert
LTCOL Don Hughes (History)

LTCOL Sharon Coates 22 ER
COL Bruce Murray – SRCC
COL Wertheimer –Patron
Posted onto the Association
website