

RAE ASSOCIATION (VIC) INC.

Reg No. A0046126U

MINUTES of 16th ANNUAL GENERAL MEETING

Date of Meeting: 16 September 2020 via Cisco Webex.

Note. Covid 19 Pandemic restrictions and limitations caused the delay and format for this meeting.

Opening: The President declared the meeting open at 1935 hours.

1. Attendance:

Chair: Willem (Bill) van Ree.

Present: List attached at Annex A

Apologies: List attached at Annex B.

Guests: Nil

Proxies Held: Twelve (12)–Resolutions - Agenda Item 6.0 Ordinary Members of committee (12)
Agenda Item 8.0 Membership fees 2021 (12)

NB: A quorum for an Annual General Meeting (AGM) requires the presence of not less than 10 members entitled to vote
(Constitution Part 4, Sub Rule 36.

Voting: To pass Special Resolutions – 75.0% must vote in favour – no Special Resolutions
to be passed

2. Vale: Minutes silence for our fallen comrades listed at Annex C

2.1. Ode: President, Willem van Ree

3. Minutes of Previous Annual General Meeting

Attendees were provided with a copy of the minutes of the previous AGM, 9 April 2019 and given the opportunity to raise questions or concerns arising from the minutes, none were raised.

Moved Peter Washusen, seconded Graeme Lambert that the minutes Annual General Meeting of the Association of 9 April 2019 be accepted.

Carried by show of hands.

4. Business out of the Minutes

The President advised that the Committee had no issues arising from the minutes invited attendees to raise any issues to be addressed. No issues were raised.

5. Annual Report

The Associations Annual Report, including the audited financial statement for the 2019 financial period was distributed before the meeting. The President invited discussion and questions from Attendees. Maureen Rundell had provided the following written request for clarification on the financial report:

- a. May we have a description on how the \$850.00 was spent on the 22 Relationship Building?

- b. May we have a description on the \$850.00 on Activity Expenses Other?

The Treasurer, Duncan Howarth, explained that the two figures raised in the question were in fact the annual budget for these line items for the year. The budget includes provisions for activities and events including the 22 ER Family Day, awards and prizes for outstanding performance of duty, End of year function support, and the Sir Clive Steele Lecture, all activities the Association has supported for many years.

Duncan went on to explain actual expenditure, which exceeded the budget and undertook to provide a detailed written explanation of the expenditure.

Maureen indicated that she understood and accepted the explanation and that there was no need for a written response.

Moved David Kelly-Grimshaw, seconded Eric Howarth that the Annual report and Audited Financial statement be accepted as presented.

Carried by show of hands

6. Ordinary Members of Committee (Constitution – Division 3 (53 (1) – Page 19)

Proposed resolution “That the number of ordinary members of Committee for 2019 – 2020 be five (5) members.”

Moved Peter Washusen, seconded Kevin Moss that the Ordinary Members of the Committee remain at five (5).

Carried by show of hands

7. Election of Officers and Ordinary Members of Committee.

At this point the President declared all positions vacant and removed himself from the role and invited Colonel Bruce Murray to assume the position of President for the election of officer bearers.

Under the model rules, a person can self-nominate and there is no requirement for a seconder.

On assuming the role, Bruce Murray gave special thanks to the retiring committee and thanked them for their tireless work particularly in the challenging period of Covid 19 restrictions.

7.1. The chairman called for nominations for the vacant positions

Jim Davis advised that the Association had received only one written nomination for each position of the committee:

President:	Don Hughes
Secretary:	James (Jim) Davis
Treasurer:	Duncan Howarth
Vice President:	Bill van Ree
Committee Members:	Mel Constable Margaret Handte Mark Horner (New member for this year. Based in Tasmania) Eric (Jock) Howatt Michael Potts

8. Annual Membership Fees

Proposed resolution “That the annual membership fee for the 2021 year be set at \$25.00, payable on 01st January 2021

- (a) No increase in fees on 2020
- (b) Includes an electronic copy of Sapper Summit magazine

Moved Bill van Ree, seconded Duncan Howarth that the annual membership fee for 2021 be \$25.00.

Carried by show of hands

9. General Business

The incoming President, Don Hughes thanked members of the outgoing committee for their contribution to the smooth operation of the Association, its activities and administration and management.

9.1. Distribution of Committee of Management Meeting Minutes

Maureen Rundell raised the question: “Why don't members with email addresses receive a copy of the minutes of all meetings? And, if possible, could this be started, as it is sometimes difficult to know what is going on with the Organisation otherwise?

The question generated considerable discussion from participants presenting various arguments of corporate governance and privacy.

Don Hughes (Association President) undertook to investigate and consider the point raised consider the arguments for and against distribution of the minutes as discussed in the meeting.

10. Date of Next Meeting

Date, in April 2021, location and timings to be advised.

11. Closure

The President declared the meeting closed at 2015 hours.

(Original Signed)
J.H. (Jim) Davis
Secretary
September 2020

(Original Signed)
Don Hughes
President
September 2020

Annex A Attendance - Members Present
Annex B Apologies.
Annex C Vale

Annex D Annual Association Report
Annex E Auditors report and financials

Distribution:
LTCOL Don Hughes
LTCOL Bill van Ree
J.H. Davis
Duncan Howarth

Eric (Jock) Howatt
Mel Constable
Margaret Handte
Mark Horner
MAJ Graeme Lambert

LTCOL Sharon Coates 22 ER
COL Bruce Murray – SRCC
COL Wertheimer –Patron
Posted onto the Association
website

Attendance List

Don Hughes

Bruce Murray

Bill van Ree

David Kelly-Grimshaw

Duncan Howarth

Eric Howatt

Graeme Lambert

Greg Mirabella

Hamish Goddard

Jacqui Lewis

James Davis

Jeff Brumhead

Kevin Moss

Kerry McManus

Mel Constable

Peter Washusen

Ray Stewart

Rodney James

David Rundell

Maureen Rundell

Apologies

Peter George

Ian Campbell

Michael Murray

Margaret Handte

Michelle McCormack

Michael Potts

Colin Bowater

Russell Frost

John Wertheimer

Annex C
AGM Minutes 16 September 2020

VALE – 2019 – 2020 PASSING PARADE
(10th April 2019 – 16th September 2020)

13th June 2020	Neville Raymond Flintoff (OSA Life member)
25th July 2019	Neville Geoffrey Handley (non-member)
01st September 2019	Bryan (Brett) Nolan (non-member)
12th October 2019	Gerald Arthur Betts (Concessional member)
17th October 2019	COL Robert Sanders (In Service death)
28 December 2019	WO2 Robert (Bob) Burns (non-member)
30th March 2020	Phil (Von) Schneider
19th April 2020	Rodney (Blue) Horton
25th April 2020	Robert (Bob) Baguley
27th April 2020	R.P. (Phil) Kundig
21st February 2020	Kevin O’Toole – (OSA Life member)
20th May 2020	John (Jack) Muir – (Honorary Life Over 80 yrs.)
28th May 2020	Brett Waterford
08th August 2020	COL Mark (Shep) Shephard, CSC (non-member)
18 August 2020	COL John Hutcheson, MC (non-member)
13th September 2020	CAPT Robert (Bob) Scorse (Honorary Life over 80 yrs)